



Secretary of State
Business Programs Division

Business Entities - Records, P.O. Box 944260, Sacramento, CA 94244-2600

Business Entities Records - Order Form

This request is being processed for: (Please type or print legibly.)

Name: _____ Date: _____

Address: _____ Phone #: _____

City/State/Zip: _____ Attn: _____

If submitting in person (drop off only), select return method: [] Mail Back [] Pick Up

Entity Name: _____

CA Secretary of State Entity # (optional): _____

Entity Type: [] Corporation [] Limited Liability Company [] Limited Partnership
[] General Partnership [] Limited Liability Partnership [] Other _____
(Specify other entity type)

Order Request: (Check the applicable box(es) and complete the quantity desired.

If requesting a copy, indicate if a plain (uncertified) or certified copy is requested.)

Quantity

- [] Copy of all documents [] plain [] certified [____]
[] Copy of formation (e.g., articles) or registration filing only [] plain [] certified [____]
[] Copy of all amendments only (includes restated articles, mergers, dissolutions, cancellations, etc.).. [] plain [] certified [____]
[] Copy of last complete Statement of Information..... [] plain [] certified [____]
[] Copy of last no change Statement of Information [] plain [] certified [____]
[] Copy of all Statements of Information of record [] plain [] certified [____]
[] Copy of _____ . [] plain [] certified [____]
[] Certificate of Status (certifying to the status of the entity, e.g., active, suspended, cancelled, etc.) [____]
[] Certificate of Filing of All Documents [____]
[] Certificate of No Record..... [____]
[] Status report (computer printout of status and agent for service of process - cannot be certified) [____]
[] Fax return of completed order (Fax #: _____)

Secretary of State Use Only

Table with 2 columns: Description and Amount. Rows include: Affix Cert & Seal, Making first page, Making additional pages, Statement of Information, Certificate of, Status Report, Fax, Special Handling Fee, Other, TOTAL AMOUNT DUE, TOTAL AMOUNT REC'D, REFUND AMOUNT, BALANCE DUE.